



Rural Radio Preparedness Association
PO Box 961 Milton, FL
www.rrpahq.org

Rural Radio Preparedness Association- Conference Call

Meeting Minutes for 30, March 2020

Action Items:

- John:
 - Check on insurance to see if it covers all members and get certificate of insurance for field day
 - Apply for business license and complete paperwork for LLC
- Arc:
 - Update all addresses to PO Box in Milton, including for all repeaters.
- **Meeting opening at 6:35PM w/prayer**
- **Election of Vice President**
 - T.H. Merritt has resigned due to health reasons
 - Larry (N4CBS) nominated by Arc Thames to be Vice President
 - No additional nominations received
 - By-Laws state that if only 1 person is nominated, then they are automatically accepted into position.
- **Secretary Report: Josie (WD4DCL)**
 - Allen (KG4CNA) motion to approve February meeting minutes.
 - Larry (N4CBS) second the motion.
 - Vote is unanimous for approval.
- **Treasury Report: John (KM4FJM)**
 - Balance: \$87.78
 - Working to update all addresses to Milton, FL PO Box.
 - All mail has now been forwarded from Brewton mailbox to the PO Box in Milton
 - Incorporate as LLC through state of Florida
 - Apply for business license
 - Lease of 3-year contact to expire soon for Jay repeater space/use
 - Insurance:
 - Provided coverage through July 20, 2020 with Horton's Insurance
 - Looking to get more information, quotes, coverage options for upcoming year
 - Need a letter of coverage to provide for the county to use park for field day
 - Donations:
 - Facebook donations- waiting on approval
 - PayPal donations- waiting for application to be reviewed
 - Created and must utilize the Donations Receipt Form, for all donations
 - Arc has received \$175 in donations in memory of his mother.

- Receipts of snacks, food, supplies- must be recorded and kept
- Accounting is being processed with CPA and will be set up with bookkeeping, and Quick Books Online
- **President's Topics: Arc (W4CPD)**
 - Reiterate that the purpose of the RRPA is strictly to be of service and help support local agencies
 - Jim Bell Wireless- delay of meeting this month due to COVID.
 - Santa Rosa County donated \$1,000. Will use to help purchase and set up 220 repeater.
 - Emergency Communications Conference Report- many exercises and training topics
 - Discontinue use of Flomanton PO Box. New address PO Box 961 Milton, FL 32572
- **Vice President's Topics: Larry (N4CBS)**
 - Contacting Chris McGee to see if grant was submitted/status of grant from Poarch Creek Indians
- **Open Action/Follow-up**
 - Franklin (W4FDS) - Working on cabling & problem solving to fix audio issues
 - Larry (N4CBS) to assume position as point of contact for RACES (per David Adams)
- **Range/Division Reports**
 - Santa Rosa County, FL- Arc (W4CPD)-
 - Meetings cancelled through April.
 - Rookie Roundup has been cancelled due to COVID
 - Covington County, AL- Allen (KG4CNA)
 - Meetings cancelled due to COVID
 - Coverage area increased and more stable since repeater was moved
 - 1 person passed all 3 tests at one time
 - Acquired 1 new member
 - Escambia County, AL- Larry (N4CBS)
 - Meeting cancelled due to COVID
 - Plans to add repeater in the north end of the county
 - SKYWARN- Joe (KN4CCW)-
 - Possible SKYWARN online field training class offered
 - 36 attended SKYWARN class offered at Pace. Jason was impressed by large turnout.
- **Technical Operations/Repeaters: Franklin (W4FDS)**
 - Arc (W4CPD)- working to set up use of 2 repeaters at WXBM tower. Jeff willing to give antenna and cabling)
 - Possible Repeater linking through Bridge Comm's ARNS system
 - Trustees:
 - All need to be updated to Milton PO Box (PO Box 961 Milton, FL 32572)
 - KN4VAN – Arc Thames (W4CPD) to be made Trustee as this is the main club call sign and T.H. Merritt has resigned.
 - KN4JEA- leave as David. Update to Milton PO box.
 - KN4VIE- leave as Chris. Update to Milton PO box.
 - WB4ARU- leave as Franklin. Update to Milton PO box.

- **Training/VE: Larry (N4CBS)**
 - Possible FT8 training course online
 - Possible Active Tracking course online

- **Website & Social Media- Arc (W4CPD)**
 - New website, with agenda and meeting minutes
 - Looking for project/news articles
 - Please send updates for any events to keep Facebook and website updated
 - 521 “likes” on Facebook page

- **Activities- Arc (W4CPD)**
 - Rookie Roundup- cancelled due to COVID.
 - Field Day Pace
June 27-28, 2020 Floridatown Park (need insurance copy)
 - Milton HamFest
Training Sessions/Forums- looking for ideas on topics for presentations and presenters

- **Old Business:**
- **New Business:**
 - Allen (KG4CNA) Motion to be an affiliate with ARRL
 - Larry (N4CBS) second the motion
 - Vote is unanimous for approval to move forward

Allen (KG4CNA) makes motion to close meeting

Larry (N4CBS) second the motion

Vote is unanimous

Meeting Concludes at 7:27PM